

**ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY
BOARD OF DIRECTOR'S REGULAR SESSION
January 25, 2007**

Present

Louise Lazur
Jan Sieberts
Dana Pruhs

Present

Ron Baird
Ted Carlson

Excused

Debby Sedwick
Jana Hayenga
Mary Jane Michael
Jeff Sinz
Ken Stout
Dan Coffey

Staff/Guests

Robin Ward
Wendy Mikowski
Rick Onstott
Mike Kennard
Krin Kemppainen
Joanne Risch
Healia Palmer
Barbara Stallone
Schawna Thoma
Ralph Duerre

Call to Order

Ms. Lazur called the meeting to order at 4:10 p.m.

Review of Agenda

There were no changes to the agenda.

Minutes

- Mr. Carlson moved to accept the minutes from December 14, 2006 and January 8, 2007; Mr. Sieberts seconded.
- Mr. Baird recommended we add how the Special Session was noticed on the January 8, 2007 minutes and requested the results of all votes be documented who voted which way or if it was unanimously.
- The minutes were approved unanimously as corrected.

Public Comment

There are no public comments.

Old Business

A. Saturday/Sunday Market Contract Update –

- Ms. Thoma and Mr. Duerre updated the Board on the contract. They informed everyone the contract was signed on January 19, 2007. A discussion was held on the following items: Bus zones, Advisory group hosted by the MOA, what records are confidential and what is public, rental of booths, the 10% revenue fund and how that money will be spent.
- Mr. Baird asked for legal clarification on what records are confidential and to have a report for the Board.

B. Financial Advisor Update –

- Mr. Sieberts updated the Board on the Financial Advisor hired by ACDA and the scope of work requested.
- Ms. Lazur asked if the Board needed to approve the hire of a financial advisor, Ms. Ward stated there was a line item in the approved budget (professional services) to pay for the advisor.

C. Hollywood Vista –

- This item has been rescheduled for a Special Session which will be held on February 7, 2007 at 11:30 a.m. in the ACDA Conference room.

New Business

A. Seasonal Tour Bus Loading Zones –

- Ms. Carlson presented a motion from the Operations committee to set tour bus zone rates at \$1008.00. A discussion was held on this motion to include: how the rates were set, revenue, process of requesting a tour bus zone. The motion passed unanimously.

B. HR Contract Update –

- Ms. Stallone explained the revisions/updates to the HR Contract. A discussion was held on the revisions and why they were needed, and if the changes can be supported within the allotted budget.
- Mr. Carlson moved to accept the revisions; Mr. Sieberts seconded. Mr. Pruhs moved to amend the revisions to a 1 year contract to expire on December 31, 2007, the friendly amendment was accepted. The motion passed unanimously.

Committee Reports

Executive Director –

- Ms. Ward updated the Board on the search for a new COO. So far there is no clear front runner and she has started head hunting for the position.
- Ms. Ward stated she is working on a conflict of interest policy.
- Ms. Ward asked for volunteers to help on a by-law update. Please email her if interested in helping.

Finance Committee –

- Nothing further to report.

Operations Committee –

- Nothing further to report.

Development Committee –

- Nothing further to report.

Executive Committee –

- Nothing further to report.

Ms. Lazur adjourned the meeting at 5:15 p.m.

Respectfully submitted by:

Anchorage Community Development Authority
Regular Session Minutes of January 25, 2007

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Louise Lazur, Vice Chair