

**ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY
BOARD OF DIRECTOR'S MEETING
March 17, 2005**

Present

JoAnne Brause
Joelle Hall
Jana Hayenga

Present

Diana Pearcy
Jeff Sinz
Mike Zoske

Excused

Louise Lazur
Bill Smith
Hugh Gellert

Staff/Guests

Kevin Kinney
Marie Trueblood
Krin Kemppainen
Therese Voehl
Robin Ward

Call to Order

Ms. Brause called the meeting to order at 5:03 pm. Mr. Zoske moved to accept the agenda as printed; Ms. Pearcy seconded. The agenda was approved.

Chief Operating Director's Report

- Representatives from JC Penney will be in town for a meeting on April 20.
- Mr. Kinney attended a meeting with Muni Purchasing to discuss the 3rd and H garage RFP. A final draft should be completed by the end of the week. It should be a maximum of 120 feet tall, with 5 levels for parking.
- An internal audit on cash controls for garage revenues was completed. There were no major issues raised during this audit.
- Mr. Kinney met with representatives from the Americans with Disabilities to discuss downtown parking issues. He pointed out we currently have 60 handicap parking spaces over a 45 block area; the law only requires 1 per block
- Mr. Kinney has given the ADP until April to complete a marketing plan for downtown, to be funded with the 10% revenues from Sunday Market.

Minutes

There was a correction made to the February 3rd minutes; no changes were made to the minutes for January 26, January 31, or February 3. Ms. Hall moved to approve the minutes, and Mr. Zoske seconded. The minutes were approved.

Public Comments

There were no Public Comments scheduled.

New Business

- A. Board Elections –Mr. Zoske announced the nominations for board offices: Ms. JoAnne Brause as Chair, Mr. Bill Smith as Vice Chair, and Ms. Diana Pearcy as Treasurer. Ms. Hall moved to approve these nominations, Ms. Pearcy seconded. The nominations passed.
- B. Strategic Plan – Mr. Kinney briefed the board on the process used in selecting Mr. Dee and explained what the sole source contract would include. Ms. Pearcy moved to approve the sole source contract; Mr. Zoske seconded. The motion passed.

C. Foster-a-Flower – Mr. Kinney reviewed the Foster-a-Flower program and recommended ACDA purchase 100 baskets at \$75 each. Mr. Zoske moved to approve the recommendation; Ms. Percy seconded. The motion was approved.

Department Reports

Finance –
Nothing to add

Data Processing –
Nothing to add

Marketing & Public Affairs –
Ms. Percy inquired on the status of Zana's Pizza. Mr. Kinney informed everyone we received the plans back from the Muni and the hood system should be an easy put in. He also let everyone know Zana's was thinking of renting the larger space instead of the old Deli space.

Customer Service/Enforcement –
Nothing to add

Operations –
Nothing to add

Employee Relations –
Nothing to add

Building Committee –
Nothing to add

Ms. Brause adjourned the meeting at 5:35 p.m.

Respectfully submitted by:

JoAnne Brause, Vice Chairperson