

**ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY  
BOARD OF DIRECTOR'S BOARD MEETING  
August 7, 2008**

**Present**

Louise Lazur  
Ron Baird  
Jan Sieberts  
Sharon Weddleton  
Ted Carlson  
Jana Hayenga  
Mary Jane Michael

**Excused**

Debby Sedwick  
Dana Pruhs  
Shelia Selkregg  
Mike Gutierrez

**Guests**

**Staff**

Ron Pollock  
Rick Onstott  
Sue Lukens  
Healia Palmer  
Mike Kennard  
Joanne Risch  
Krin Kemppainen

**Call to Order**

Ms. Lazur called the meeting to order at 4:07 p.m.

**Review of Agenda**

- The 2009 Budget will be moved to the first item under New Business. Add Augustine Lot update to Old Business. The agenda was approved as changed

**Minutes**

- Ms. Hayenga moved to approve the minutes from July 10, 2008 as presented; Ms. Weddleton seconded. The minutes were approved unanimously.

**Public Comment**

- There are no public comments.

**Old Business –**

A. Augustine Lot Update –

- Mr. Pollock updated the Board on the rent payment vs. parking revenue received, and the status of the contract, and suggested the Board may want to review the status of this lot after the new state garage opens in September.

**New Business –**

A. Employee Handbook

- Ms. Lukens explained the process staff used during the employee handbook review/update to include a legal review; the final step will be one more review to correct spelling & punctuation errors. Ms. Hayenga requested legal review it one last time after staff has completed their final review.
- Mr. Carlson moved to approve the new employee handbook; Ms. Michael seconded.
- The motion passed unanimously.

B. Resolution 2008-006 Parking Infraction Fees –

- Mr. Carlson moved to approve resolution 2008-06; Ms. Michael seconded.
- A discussion was held to include: ACDA fines vs. APD fines and notification to the public on the increase.
- The motion passed unanimously.

C. Resolution 2008- 007 Relocate ACDA Spaces –

- Mr. Carlson moved to approve Resolution 2008-07; Ms. Hayenga seconded.
- A discussion was held to include: reason for the resolution, timeline and current tenants.
- The motion passed unanimously.

D. 2009 Budget Approval –

- Ms. Hayenga moved to approve the 2009 Budget as presented: Mr. Sieberts seconded.
- A Discussion was held to include: Committee reviews and acceptance, garage permit increase effective January 1, 2009, informing public of the increase, and depreciation.
- The motion passed unanimously.

E. Proposed Changes to the 2008 Meeting Schedule –

- Mr. Pollock presented a proposed change to the 2008 meeting schedule. The Board approved the recommended changes to the schedule.

**Committee Reports**

Executive Director –

- Mr. Pollock explained the information presented for Board terms last month was indeed correct.
- Mr. Pollock passed out a brochure/flyer on Public/Private Partnership staff has created.

Finance Committee –

- Mr. Sieberts reported staff is working on improving steps with money handling procurers identified as problematic during a money handling audit.

Operations Committee –

- Nothing further to report.

Development Committee –

- Nothing further to report.

Executive Committee –

- Ms. Lazur reported Ms. Sedwick is creating a sub-committee for Mr. Pollock's annual review; if interested in being on the committee, please contact Ms. Sedwick.

The meeting was adjourned at 5:05 p.m.

Respectfully submitted by:

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Louise Lazur, Vice Chair