

**ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY
BOARD OF DIRECTOR'S REGULAR SESSION
December 14, 2006**

Present

Debby Sedwick
Jan Sieberts
Jeff Sinz
Ron Baird

Present

Louise Lazur
Ted Carlson
Mary Jane Michael
Jana Hayenga

Excused

Dana Pruhs
Dan Coffey
Ken Stout

Staff/Guests

Robin Ward
Wendy Mikowski
Rick Onstott
Mike Kennard
Krin Kempainen

Call to Order

Ms. Sedwick called the meeting to order at 3:14 p.m.

Review of Agenda

Ms. Michael asked to add the 4th Avenue Theater under old business.

Minutes

Mr. Carlson moved to accept the minutes from November 16, 2006 as written; Ms. Hayenga seconded. The motion passed unanimously.

Public Comment

There are no public comments.

Old Business

A. Development Update –

- This item will now be covered under the Development Committee Report.

B. Saturday/Sunday Market Update –

- Ms. Michael updated the Board on the negotiation status. Mr. Carlson briefed the Board on the two Operations committee meetings held on the market.
- A Discussion was held on the 2 items still being worked out: logo and bus zones. Ms. Michael hopes to have the final contract for approval in January.

C. 4th Avenue Theater –

- Ms. Michael announced the Mayor will hold a press conference tomorrow informing the public a deal has been completed for the city to purchase the 4th Avenue Theater.
- Ms. Michael and Mr. Sinz explained the purchase agreement and ACDA's involvement in this process will be to have \$650,000 go through ACDA books and then out for renovations. He let everyone know there is no action needed from the Board at this time but at a later date this may change, he also stated the Board may want to consider a motion to approve the concept of this purchase.
- A discussion was held on this topic. Mr. Baird moved to approve the concept of ACDA being used as a conduit for the 4th Avenue Theater purchase; Mr. Carlson seconded. The motion passed unanimously.

New Business

A. Town Square Ice Rink –

- Ms. Mikowski explained the request from the Downtown Partnership to help support the ice rink. Mr. Baird moved to authorize \$5,000.00 be spent in funding the ice rink; Ms. Michael seconded. A discussion was held on this request. The motion passed unanimously.

B. 2007 Board Schedule –

- The Board reviewed the proposed schedule. Mr. Carlson move to approve the 2007 schedule; Mr. Baird seconded. The motion passed unanimously.

C. 7th & C Executive Task Force –

- Ms. Michael briefed why this task force should be created and asked for volunteers.
- A discussion was held on this topic to include; entities involved in the garage, who should be included on the task force, cost, grants, history, goals, how often the task force will meet.
- Mr. Baird stated he will review his schedule and if he has the time he would be willing to participate on the task force.

Committee Reports

Executive Director –

- Ms. Ward passed out the COO Job description for everyone to review. Ms. Sedwick asked for everyone to review the job description and forward their recommendations in to be compiled and forwarded up.
- Ms. Ward stated there are 22 resumes on the Mayor's desk and she will talk with the Mayor to see if the Board can help in the process of hiring a new COO.
- The work session with the assembly on the Hollywood Vista project is scheduled for January 5, 2007 at 10:00 a.m. in the assembly conference room. Please attend if you are available.

Finance Committee –

- The finance committee is discussing whether to publish an RFP for a financial consultant or ask the one which the municipality has hired if they could provide this service to ACDA also.

Operations Committee –

- Mr. Carlson reported the committee meetings this month have been very productive. He also noted the security contract we are currently negotiating will be over budget and we will have to have a budget revision.

Development Committee –

- Ms. Mikowski updated the Board on current projects.

Executive Committee –

- Nothing to report

Ms. Sedwick adjourned the meeting at 5:00 p.m.

Anchorage Community Development Authority
Regular Session Minutes of December 14, 2006
-3-

Respectfully submitted by:

Debby Sedwick, Chairperson