



## Anchorage Community Development Authority Surface Lot Event Parking Agreement

1. I agree to abide by the parking rules detailed in "Event Parking Surface Lot Options."
2. Term Date(s): \_\_\_\_\_
3. I have selected the following option:
  - a. Option 1 \_\_\_\_\_
  - b. Option 2 \_\_\_\_\_
  - c. Option 3 \_\_\_\_\_
  - d. Option 4 \_\_\_\_\_ (Custom Agreement Attached)
4. I agree to pay the associated pay station setup fees.
5. I agree to pay all cumulative parking fees within thirty (30) days of date on the ACDA generated invoice. Payments received or postmarked outside the thirty day window are subject to a \$10 handling fee.
6. I understand that ACDA will not be responsible for vehicle or property damage while vehicles are parked at the lot.
7. Customer / Company Name \_\_\_\_\_
8. Customer Mailing Address \_\_\_\_\_
9. Phone Number(s) \_\_\_\_\_
10. Email Address\* \_\_\_\_\_

\*Required for billing/invoicing

\_\_\_\_\_  
ACDA Executive Director Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

700 West 6<sup>th</sup> Avenue, Suite 206  
Anchorage, AK 99501  
(907) 276-PARK FAX (907) 279-5073



## Event Parking Surface Lot Options

ACDA – Parking Services operates several downtown parking lots. These lots are gateless and equipped with electronic pay stations which accept cash and credit cards. The following programs are available upon customer request and tailored for the Event Parking environment which normally generates high numbers of vehicles. This program is the counterpart for our Parking Garage Validation Program and is a convenient way to help ensure a quality parking experience for our mutual customers.

### **Option 1 – Event Organizer Pays Parking Fees**

- Free parking for motorist
- Available for events from one (1) through seven (7) days in duration
- Motorist uses on-site pay station, entering a unique electronic coupon number assigned to the event, the parking space number and the number of parking hours needed
- ACDA tallies cumulative number of parking hours used
- At event conclusion, ACDA invoices event organizer the applicable discounted rate based upon total cumulative hours used, less discount, plus a \$30 one-time setup fee

Table - Option 1		
Minimum Cumulative Parking Hours	Maximum Cumulative Parking Hours	Discount
40	60	15%
61	100	20%
101	150	25%
151	200	30%
201	250	35%
251	300	40%
301	400	45%
401	Up	50%

### **Option 2 – Motorist Pays Parking Fees**

- Discount parking for motorist, based upon number of parking hours selected at time of parking transaction
- Motorist uses on-site pay station, entering a unique electronic coupon number assigned to the event, the parking space number and the number of parking hours needed
- Event organizer pays \$30 pay station programming fee



- If cumulative event revenue does not reach a minimum of \$100, event organizer pays the difference
- Available for events from one (1) through seven (7) days in duration

Table - Option 2	Parking Fee
0 - 2 Hour Transaction	\$1.00
2 - 3 Hour Transaction	\$2.00
3 - 4 Hour Transaction	\$3.00
4 - 5 Hour Transaction	\$4.00
5 - 6 Hour Transaction	\$5.00
6 - 12 Hour Transaction	\$6.00
12 - 16 Hour Transaction	\$7.00
16 - 24 Hour Transaction	\$8.00

**Option 3 – Event Organizer Pays Parking Fees**

- Free parking for motorist
- Specific parking spaces identified by number and reserved for exclusive use by event organizer, via Luke pay station programming
- Security/Parking Services personnel available for on-site monitoring & control
- At event conclusion, ACDA invoices event organizer per reserved space, and/or Security/Parking Services labor cost
- Event organizer pays \$30 pay station programming fee

Table - Option 3	
A- Cost Per Reserved Space	B- Labor Cost
\$10 / Day Per Space	\$50 / Hour Per Person

**Option 4 – Event Organizer Pays Parking Fees**

- Complete lot rental
- Call 276-PARK, or send an email to [info@acda.net](mailto:info@acda.net) for a customized solution

Have general questions about parking in downtown Anchorage? Please visit us at [www.acda.net](http://www.acda.net)

Thank you!